

Overview

THE FEDERAL COLLEGE OF EDUCATION (TECHNICAL) BICHI

P. M. B. 3473, KANO

INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR EXECUTION OF TETFUND YEAR 2016/ 2017/ 2018 INTERVENTION IN ICT SUPPORT PROJECTS THE FEDERAL COLLEGE OF EDUCATION (TECHNICAL) BICHI

(1) INTRODUCTION

The Federal College of Education (Technical) Bichi, in compliance with the requirements of the Public Procurement Act 2007 wishes to solicit from interested and qualified Contractors with requisite expertise and experience to submit their Pre-qualification/ Expression of interest (EOI) documents for execution of the following Project:

(2) SCOPE OF WORKS/SERVICES

Lot 1	Website Upgrade/ Design of Web pages/ website Re-hosting and selection of Content management system (CMS).
Lot 2	Staff Training on ICDL Base Module, Intermediate Module and Advance Module.

(3) ELIGIBILITY REQUIREMENTS:

Prospective bidder must possess the under listed requirement to be eligible in the projects:

- (a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission including Forms CAC2 and CAC7;
- (b) Evidence of Company's Income Tax Clearance Certificate for last three (3) years valid till 31st December, 2019;
- (c) Evidence of current Pension Compliance Certificate valid till 31st December, 2019;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2019;
- (e) Evidence of current Nigerian Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2019;

- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Services Providers by submission of Interim Registration Report (IRR) expiring on 31/01/2020 or valid Certificate issued by BPP.
- (g) Sworn Affidavit:
- disclosing whether or not any officer of the relevant committees of the Federal College of Education (Technical), Bichi or Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
 - not be in receivership, the subject of any form of insolvency or bankruptcy proceeding or the subject of any form of winding up petition or proceedings;
 - not have any director who has been convicted in any country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
- (h) Company's Audited Accounts for the last three (3) years 2016, 2017, 2018;
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, including willingness to provide credit facility for the execution of the project when needed;
- (j) Company's profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/ Professional qualifications; In case of lot 1: 5+years website design experience including HTML, CSS, JavaStripts. In case of lot 2: Latest release of wordpress CMS or Drupal CMS, International Computer Driving Licence (ICDL)];
- (k) For Training Programmes: Evidence of firm's Registration with Centre for Management Development (CMD);
- (l) Verifiable documentary evidence of at least three (3) similar job executed in the last five years including Letter of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- (m) All documents for submission must be transmitted with a Covering/ Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The letter head paper must bear the

Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) SUBMISSION OF EXPRESSION OF INTEREST (EOI) DOCUMENTS

(a) Interested firms are to submit two (2) bound of Expression of Interest (Eoi) documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed to Provost; Federal College of Education (Technical) Bichi, P. M. B. 3473 and clearly marked with (the name of the project and the Lot number).

(b) Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop (by hand) in the designated Tender Box **not later than 12:00 noon on Monday, 21 October, 2019.**

(5) OPENING OF EOI DOCUMENTS

(5.1) The Eoi documents will be opened immediately after the deadline for submission at **12:00 noon on Monday, 21 October, 2019** in the presence of bidders or their representatives.

(5.2) Please, ensure that you sign the Bid Submission Register in the office of as the College will not be held liable for misplaced or wrongly submitted bids.

(6) GENERAL INFORMATION

(a) Eoi must be in English Language and signed by an official authorised by the bidder;

(b) Eoi submitted after the deadline for submission would be returned un-opened;

(c) Bidders should not bid for more than one (1) Lot;

(d) All costs will be borne by the bidders;

(e) Only shortlisted bidders at EOI's evaluation will be contacted at a later date for collection of Request for Proposals;

(f) The pre-qualification invitation shall not be construed to be a commitment on the part of Federal College of Education (Technical), Bichi, Kano State nor shall it entitle any company to make any claim whatsoever and or seek any indemnity from the College by virtue of such company having responded to the advertisement.

(g) The FCE, Bichi is not bound to shortlist any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED:

A. G DIRECTOR, PROCUREMENT.